

BOARD MEETING MINUTES OF THE BOARD OF TRUSTEES OF LARAMIE COUNTY COMMUNITY COLLEGE DISTRICT, STATE OF WYOMING, HELD WEDNESDAY, JANUARY 24, 2018, PETERSEN BOARD ROOM, ADMINISTRATION BUILDING, LARAMIE COUNTY COMMUNITY COLLEGE

Board Present: Board Chairman Bradley S. Barker, III, Vice Chairman Carol Merrell, Treasurer Don Erickson, Trustees Jess E. Ketcham, Brenda Lyttle, and Bob Salazar, ACC Ex Officio Butch Keadle, and Student Ex Officio Trustee Derek Goldfuss

Board Excused: Secretary Wendy Soto

Staff Present: President Joe Schaffer; Vice Presidents Clark Harris, Judy Hay, and Rick Johnson, and Associate Vice Presidents Brady Hammond and Lisa Trimble, Executive Director Tammy Maas; Administrators, Faculty and Staff Members Kim Bender, Roger Findley, Cindy Henning, Nate Huseman, Jill Koslosky, Sabrina Lane, Lanae McDonald, Talisha Mottinger, Arshi Nisley, Rhonda Priest, Victoria Steel; and Legal Counsel Tara Nethercott

Visitors: Creighton Grove (*Wingspan* Co-Editor) and Jason Lux (*Wingspan* Campus Editor), Kristine Galloway (*Wyoming Tribune-Eagle*)

1. 7:00 p.m. – CALL TO ORDER of the January 24, 2018, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Bradley Barker

Board Chairman Bradley Barker called to order the January 24, 2018, Board Meeting of the Laramie County Community College District Board of Trustees at 7:06 p.m.

2. MINUTES – Approval of the [December 6, 2017, Board Meeting Minutes](#) – Board Chairman Bradley Barker

Trustee Erickson moved and Vice Chairman Merrell seconded,

MOTION: That the Board of Trustees approves the December 6, 2017, Board Meeting Minutes as written.

DISCUSSION: None

MOTION CARRIED unanimously.

3. REPORTS TO THE BOARD

A. Staff Senate – Rhonda Priest, President

Staff Senate President Rhonda Priest shared the following:

- Staff Senate has a full slate of officers, Staff Senate committee members, and College Council representatives.
- Faculty Senate and Staff Senate held a joint social following the in-service on January 8th at The Accomplice from 4:30 to 6:00 p.m.
- An open house will be held tomorrow with cookies and hot chocolate in lieu of a meeting in January. No new business warranted a Staff Senate meeting.
- A subcommittee will be focusing on reviewing the Staff Senate's bylaws.
- Kudos were given to Human Resources for the meetings they scheduled to answer questions about the classification and compensation study. Staff Senate will continue to work with HR on position descriptions and professional development opportunities for staff.

- A staff retreat will again be held in June. More information will be provided as the agenda for the retreat develops. As with last year's retreat, the program presentations given in the morning will be duplicated in the afternoon, providing an additional opportunity for staff to attend.

B. Faculty Senate – Nate Huseman, President

Faculty Senate President Nate Huseman reported:

- The first Faculty Senate meeting will be held this Friday, January 12th.
- A faculty forum specific to the Pathways project was held and about 15 faculty attended. The forum provided an opportunity for faculty members on the Pathways project steering committee to engage with other faculty members regarding their concerns. Questions raised during the forum were forwarded to President Schaffer for his response. Faculty are becoming more excited as they learn the Pathways project will be building on what has already been done to assure student success and that much of what has already been accomplished aligns with the Pathways' four pillars. Faculty Senate will focus on being a conduit of positivity engaging faculty in the completion of this project. President Schaffer stated he appreciates the Faculty Senate's approach for gathering questions and concerns about the Pathways project.

4. PRESIDENT'S REPORT – President Joe Schaffer

A. WyoTech Update – Associate Vice President Brady Hammond

President Schaffer stated the WyoTech report will be given by Dr. Hammond in conjunction with the ACC Strategic Plan, noting discussions about WyoTech would likely affect future plans for the ACC and its students. Board discussion then moved to Item B. Legislative Update below.

Returning to this agenda item, Dr. Hammond updated the Board on how the College is mitigating the WyoTech closure.

- Zenith Education Group announced in November 2017 WyoTech would be closing and teaching out their current cohort of students in June 2018. Zenith's focus has shifted and no longer includes automotive education. Since this announcement, LCCC has been examining how the College might mitigate the impact of WyoTech's closure on the City of Laramie and Albany County.
- In December, President Schaffer charged an exploratory team made up of Associate Vice President Hammond, Ex Officio Trustee Keadle, ACC employees, and Albany County community members with developing a prospectus that would stipulate the requisites for forming a viable partnership with WyoTech's parent companies of ECMC (Educational Credit Management Corporation) and Zenith Education group. The prospectus is due to President Schaffer on Friday. A review of that prospectus will begin soon after President Schaffer's initial reading of its content.

Associate Vice President Hammond explained much of the prospectus's content falls under the nondisclosure agreement signed by President Schaffer. However, he did offer that the main reason for the steering committee's extensive information gathering process was to determine if LCCC can play a part in mitigating the major loss that will take place with WyoTech's closure. The prospectus stipulates the resources and monetary commitment that would be imperative to a successful venture. Other considerations would include not duplicating the auto mechanics program currently being offered by ACC.

Other information provided in answer to trustee questions or in response to their comments included:

- The medium wage of an Auto Diesel Tech is \$56,000.
- Three WyoTech campuses exist in Pennsylvania, Florida, and Wyoming. The campus in California was closed when ECMC acquired the WyoTech campuses.
- Enrollments have been decreasing. One of the reasons for the enrollment decline is ECMC's national focus.
- WyoTech had a team of 100 recruiters that were sometimes outperformed by a small call center. LCCC recruits regionally rather than nationally, which is a strength because the College can target the population in this region.
- Tuition costs and differentials, if any, will be addressed in the prospectus. The College will likely have to conceptually fall under the tuition model set the Wyoming Community College Commission.
- The prospectus will present the best case scenario and may be modified as the information gathering process continues.
- A projected 560 students were expected to enroll in three separate programs, as well as a number of specialty programs at WyoTech in Laramie.
- The WyoTech facilities is built for 1,000+ students, but the College would probably not see those enrollment numbers.

Board Chairman Bradley Barker moved to agenda item 5.A. ACC Strategic Plan Draft.

B. Legislative Update – President Joe Schaffer

President Schaffer reiterated the general good news for LCCC provided to the Board in his recent email.

- Budget – The JAC appears to be willing to work with the Governor's recommendation for State aid to the community colleges, which is to leave their budgets fairly flat. The community colleges' previous budget cuts along with the Penny Plan cuts equated to about three times what HB 80's recalibration would equal. The Governor believes the January CREG report's more positive outlook supports the community colleges' budget not being further impacted by additional cuts.
- Fine Arts Expansion/Remodel – The JAC also appears to be supporting the Governor's recommendation for the State match of \$7 million for the Fine Arts Expansion/Remodel project. This match would not come from the Strategic Investments and Projects Account (SIPA), as did the State appropriations for the Ludden Library renovation project. They would instead come from the general fund, which means the monies would be available on July 1.
- Residence Hall – Rep. Nicholas made a motion for a portion of the State's Mineral Trust Fund used for Public Purpose Investment (PPI) to be earmarked in the amount of \$30 million for the construction of a residence hall. The interest rate would be the same as charged for the University's \$250 to \$270 million residence hall projects' loan. The monies for this loan would also be appropriated from the Mineral Trust Fund. An interest rate of 1.5% would make the project viable. Vice President Johnson is modeling a residence hall plan that would use this funding mechanism.
- Wyoming Retirement System's Employee Retirement Program (ERP) – Wyoming statute mandates the employer and employee both contribute a share to the Wyoming Retirement System (WRS). Community colleges and other non-State agencies can also opt to pick up a share of the employee's share, which LCCC does. A legislative bill under consideration would dictate that if an employee leaves their employment during their five-year vesting period, they would have rights to only their contributions and not what the employer matched. Whether an employer can withhold their retirement contribution mandated by statute is being debated. The question centers on whether this is a contractual agreement between the employer and the employee. One option would be for the legislation to be effective for only new employees.

C. [Progress Report on President's FY 2018 Goals](#) – President Joe Schaffer

As part of the procedural requirements for President Schaffer's goal reporting, a progress report was included on the agenda. President Schaffer offered to respond to questions or comments concerning the progress report. Trustee Erickson commented on strategic enrollment management, stating he hoped this would be addressed sooner than later and that he will advance some additional thoughts during the Board's retreat on Friday.

D. Other (added) – In other discussion, President Schaffer reported the Community Planning Initiative Steering Committee will meet for a second time tomorrow. A confidential draft of the community assessment results will be distributed to steering committee members. At some point, the results will be made public and then shared with the Board of Trustees. In later conversation, President Schaffer noted the survey received between 2,500 and 2,600 responses, which is quite high. This response rate was the second or third highest of the communities participating in such a survey conducted by Market Place, including Atlanta, Georgia.

The ENDOW executive group will also meet tomorrow during the afternoon and again on Friday. The community colleges will be presenting from 1:30 to 3:15 p.m. Thursday afternoon in the ANB Bank Leadership Center. Prior to that, WCCC Executive Director Jim Rose will speak to the group at noon. President Schaffer will be making the presentation for the community colleges and invited the trustees to attend that presentation on Thursday. The Governor may be signing a proclamation on educational attainment on Friday.

Board discussion returned to Item A. WyoTech Update above.

5. WORK ITEMS

A. [ACC Strategic Plan Draft](#) – Director of Operations Talisha Mottinger and Associate Vice President Brady Hammond

Associate Vice President Hammond credited Talisha Mottinger, ACC staff and faculty, and key stakeholders, including Ex Officio Trustee Keadle and Laramie Mayor Summerville with the Plan's development that included extensive research, a community environmental scan, focus groups, industry input, and a SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis of the data and community input. Additional discussion was held about existing and potential partners and what the ACC could do as a local and regional institution. Director Mottinger, who chaired the strategic plan group, spoke to the process and history of the ACC Strategic Plan. The process included establishing a timeline for the development of the strategic plan draft that would be in place by August 2017, the projected start date of the new associate vice president for the campus.

Associate Vice President Hammond drew attention to the Plan's vision, which states: To become a learning destination, inspired by community to facilitate innovative education. The Plan establishes three pillars:

- 1) **Integrate** education into the local community by collaborating with educational partners, businesses, nonprofits, and workforce development.
- 2) **Innovate** new programs and partnerships.
- 3) **Create** destination programming by leveraging community resources.

Once approved, the strategic plan will be implemented, each of the pillars will become operational, and metrics will be developed to ensure progress is accurately tracked. Associate Vice President Hammond emphasized the educational model has been an economy scale based on the number of students.

Whereas, the strategic plan focuses on an economies of scope; i.e., the types of classes that will best fit the student population needs and advance the ACC's mission.

In other conversation, Associate Vice President Hammond shared UW is establishing a Transfer Relations Center that will have an articulation manager and a transfer manager and that he was asked to serve on the hiring committee for those positions. He noted the Center will be serving the interests of all students, K-Credential, as articulation agreements are established between the College and the University.

Board Chairman Barker called for public comment, and hearing none, moved to agenda item 6.

6. POLICIES – EXTERNAL FUNDING (New) – 2nd READING

- A. [Policy 11.1 Management Oversight Authority \(New\)](#) – Sponsored Awards and Compliance Director Victoria Steel, Accounting Compliance Supervisor Sabrina Lane
- B. [Policy 11.6 Sponsored Awards \(New\)](#) – Sponsored Awards and Compliance Director Victoria Steel, Accounting Compliance Supervisor Sabrina Lane

Director Steel stated, in review of what was presented during the December 6th Board meeting, that the policies and their respective procedures were created for several stakeholders, those seeking funding, active project managers, and those overseeing awards. The policies and procedures were written at a high level, allowing for manuals detailing processes to be written underneath them. Feedback on the policies and procedures were solicited from internal and external stakeholders.

Chairman Barker called for public comment, and hearing none, asked for a motion to approve.

Vice Chairman Merrell moved and Trustee Erickson seconded,

MOTION: That the Board of Trustees approves new Policy 11.1 Management Oversight Authority and new Policy 11.6 Sponsored Awards.

DISCUSSION: None

MOTION CARRIED unanimously.

7. APPROVAL AND ACCEPTANCE ITEMS

- A. [Crossroads Building Renovation Approval](#) – Vice President Rick Johnson
 - [Crossroads Building Drawings](#)

Vice President Johnson reminded the Board of the presentation on December 6th, when the project drawings were discussed. Since then, construction documents have been generated and are linked to this evening's agenda. A bid opening for the renovation's construction will be held on February 1st. The bid award is contingent on the Board's approval of the project tonight and the Wyoming Community College Commission's approval on February 22nd. In anticipation of the foregoing approvals, construction is scheduled to begin on March 1st. The renovated Crossroads Building will include space for student engagement and collaboration to include but not limited to offices, conference rooms, a Student Veterans' Center, SGA, PTK, the Pantry, High Scholar Programs, IT Help Desk, computer stations, community café, and restrooms. The goal is to have the construction completed before the beginning of the Fall 2018 semester.

Board Chairman Barker called for public comment, and hearing none, asked for a motion to approve.

Trustee Erickson moved and Vice Chairman Merrell seconded,

MOTION: That the Board of Trustees approves the final design of the Crossroads Building renovation plan and directs the President to proceed with the construction process.

DISCUSSION: None

MOTION CARRIED unanimously.

B. Program Reviews – Institutional Effectiveness Associate Vice President Kim Bender, Academic Standards Program Review Subcommittee Chair Cindy Henning

President Schaffer stated for Trustee Erickson that although the Engineering Program review was not given as scheduled during the dinner meeting, the review's written summary was included in the report given on December 6th.

Trustee Erickson moved and Trustee Ketcham seconded,

MOTION: That the Board of Trustees accepts the annual program reviews as presented during the Board's dinner meetings on December 6, 2017, and January 24, 2018, (listed below) into the formal record of proceedings.

December 6, 2017

Automotive Body Repair

English

Fire Science

Psychology

Radiography

January 24, 2018

Business Management and Business Management – Entrepreneurship

Education

Engineering

Government Studies

Homeland Security

Spanish

DISCUSSION: None

MOTION CARRIED unanimously.

C. Approval of New Certificate Programs – Vice President Clark Harris, Interim Dean Jill Koslosky, Equine Studies Instructor/Equestrian Team Coach Lanae McDonald, Cisco Technology Instructor Roger Findley

Vice President Harris introduced the discussion on the new certificate programs, stating both certificate programs are tied to existing programs and will provide employment opportunity for students completing the programs.

1) [Equine Training Certificate Program](#)

Interim Dean Koslosky stated the College currently offers an AAS degree in the Equine Management two-year program. Students enrolling in that program often leave after a year to go to work. Working with the program's advisory board, a survey was conducted in August 2017. Responses were received from 40 current and former students. Survey questions asked, for example, which course(s) most

helped you in your job. Some of the comments stated more trainers and training techniques are needed. Based on the feedback, the program was revised and now requires an internship. Training techniques now include English and Dressage, desensitization, cattle work, and horsemanship. Trainers are charging between \$700 and \$1,000 per month, per horse in this region, and they have waitlists. Equine Instructor McDonald added that colt training in Wyoming is the biggest need. She also explained why data on equine training and job placement is difficult to acquire.

2) [Datacenter Technician Certificate Program](#)

Interim Dean Koslosky stated Microsoft approached the College about offering a shortened program for an entry-level datacenter technician position that would produce graduates skilled as a datacenter technician and who would also possess soft skills. The program would be offered in a 16-week course of four 4-week blocks. Program courses already being taught will also be organized in four 4-week blocks.

Cisco Technology Instructor Findley reiterated no new courses were needed for the Datacenter Technician Certificate Program. Microsoft has employed several LCCC graduates and has expressed pleasure with the outcomes of the program already being offered. LCCC offers industry standard certifications, starting with an A Plus, then a Network Plus, and finally a Service Plus certification. For Trustee Erickson, Dr. Koslosky stated the 16-week program is modeled after one in Virginia and is an intense one. Also, whether an employer will subsidize tuition cost is not known at this time. However, students will be able to apply for federal financial aid. Mr. Findley added 18 Microsoft employees will be taking the College's Server course and will be using financial aid and other resources to fund the tuition cost.

Mr. Findley stated for Vice Chairman Merrell that a student he had 18 months ago is now making a six-figure salary and that many graduates have spring boarded from Microsoft to Cybersecurity. Microsoft, Greenhouse, and EchoStar are companies seeking employees with the credential of a datacenter technician certificate diploma. Microsoft has been willing to employ LCCC students right out of the classroom and is expecting to recruit some 50 employees over the next three years during their fifth expansion. President Schaffer shared American National Bank has a data center for remote banking in Cheyenne. He recently became aware that three of Mr. Findley's students are employed at that center.

Dr. Koslosky noted further that Microsoft partners with the College in other ways and has recently donated racks that will be used in the HVAC program to help students learn how to manage heating and cooling systems.

Chairman Barker called for public comment, and hearing none, asked for a motion to approve

Trustee Lyttle moved and Vice Chairman Merrell seconded,

MOTION: That the Board of Trustees approves the Equine Training Certificate Program and the Datacenter Technician Certificate Program and their submission to the Wyoming Community College Commission for final approval.

DISCUSSION: None

MOTION CARRIED unanimously.

D. [Guided Pathways Resolution](#) – Trustee Bob Salazar, President Joe Schaffer

President Schaffer deferred to Trustee Salazar.

Trustee Salazar stated feedback was requested and received from most of the trustees on how to revise the resolution as presented during the December 6th Board meeting. From that input, the revised resolution before the Board this evening is more focused on governance and gives general direction instead of assuming the trustees have more knowledge than they do. Board Chairman Bradley Barker liked this new version. Trustee Erickson appreciated the addition of the Pathways' four pillars, which he stated provide specificity.

Board Chairman Barker called for public comment, and hearing none, asked for motion.

Trustee Erickson moved and Trustee Ketcham seconded,

MOTION: That the Board of Trustees approves the resolution committing to LCCC's adoption of the Guided Pathway model and directs the President to lead the change necessary to achieve Guided Pathways at scale for all LCCC students by the fall of 2020.

DISCUSSION: None

MOTION CARRIED unanimously.

8. BOARD REPORTS

A. Board Member Updates – Board Chairman Bradley Barker (*Standing Agenda Item*)

1) [Guided Pathways Policy Self-Assessment for Governing Boards](#) – Trustee Bob Salazar

Trustee Salazar noted each trustee has a copy of the “Institutional Policies to Support Guided Pathways – Policy Self-Assessment for Governing Boards,” stating more information has been added to the document by Vice President Harris and Vice President Hay. The Board will participate in an exercise during their Friday retreat that will help discern which items they believe are the most important under each of the policy statements. The exercise will also provide an opportunity to ask clarifying questions.

President Schaffer apologized for not engaging the trustees sooner in the policy development. However, Trustee Erickson said the opportunity to participate in an exercise for that purpose during their Friday retreat is timely. Therefore, no apology is warranted.

2) [January 26th Board Retreat Agenda](#) – Board Chairman Bradley Barker

Board Chairman Bradley Barker reviewed the retreat agenda and noted its robust content may not allow for a full discussion on enrollment. President Schaffer suggested the Board “touch on” the subject of enrollment and then allow him to put together a comprehensive discussion based on their input. Trustee Erickson asked that the discussion take place prior to the completion of the FY19 budget, so that monies for an enrollment management system can be included in that budget. Trustee Lytle suggested the Board also share their thoughts on destination programming, investment of funds, and enrollment technology. These were topics of interest during the WACCT summit last October. Following discussion, the Board was asked to visit further with Board Chairman Barker to “chart out” a date for presentations on the aforementioned.

B. Finance and Facilities Committee (January 9th Meeting) – Trustees Don Erickson and Jess Ketcham

Trustee Erickson commented on the following that took place during the January 9th Facility and Finance Committee meeting:

- Annual review of investments with First Interstate Bank in the amount of \$90,000
- Update on building projects – Crossroads Building, Ludden Library, Administration Building, and Board Room
- Presentation by Nola Rocha and Pam DeMartin in support for moving the budget approval date back to July, specifically July 11th for this year
- Review of financial reports – All are in good standing.
- Addition to Table II of the Procurement and Contracting Report for a Public-Private Partnership (P3) RFI (Request for Information) for the Residence Hall Project.

Trustee Erickson moved and Vice Chairman Merrell seconded,

MOTION: That the Board of Trustees approves consideration of the FY 2019 budget's approval during the July 11, 2018, Board meeting.

DISCUSSION: President Schaffer stated with the change in the Board's approval date of the fiscal year budget, he would recommend moving the June 27th meeting to June 20th.

MOTION CARRIED unanimously.

Trustee Erickson moved and Trustee Ketcham seconded,

MOTION: That the Board of Trustees accepts and approves the following items:

- 1) [Current and Auxiliary Fund Balance Sheet Reports as of November 30, 2017](#)
- 2) [Current and Auxiliary Fund Budget Reports as of November 30, 2017](#)
- 3) [December 2017 Procurement and Contracting Report](#)

DISCUSSION: None

MOTION CARRIED unanimously.

9. EX OFFICIO TRUSTEE UPDATES (*Standing Agenda Item*)

A. ACC Advisory Board Ex Officio Trustee – Mr. Butch Keadle

Ex Officio Butch Keadle thanked President Schaffer and Associate Vice President Hammond for their leadership role in exploring possibilities for LCCC/ACC to partner with ECMC and Zenith Corporation in the interests of sustaining WyoTech in Laramie. President Schaffer shared his appreciation for Ex Officio Keadle's influence and time as a volunteer trustee. He also acknowledged Associate Vice President Hammond's taking the lead and moving the conversations forward.

B. Student Ex Officio Trustee – Mr. Derek Goldfuss

Ex Officio Derek Goldfuss stated the following:

- A meet and greet with President Schaffer and Vice President Hay was held on Thursday, January 18th, at noon.
- A blood drive will be held in the next week or two.

- The SGA has a new president and vice president, Constance Woolhether and Justin Mandujano, respectively.
- The SGA is aggressively recruiting senators to fill vacancies.

Mr. Goldfuss asked if he or his representative are expected to attend Friday's retreat. Board Chairman Barker said he is not expected to attend but is welcome if his schedule allows.

10. NEW BUSINESS – Board Chairman Bradley Barker

A. Changes to Board Meeting Dates

With Board's approval to move the budget approval to July 11th, they then also agreed to reschedule the June 27th meeting to June 20th.

B. Other New Business (added)

The Board agreed to hold a meeting in Laramie sometime this spring. The ACC Advisory Council members will be invited to attend the meeting. A meeting may also be scheduled in Eastern Laramie County, if scheduling allows. Board Chairman Barker also suggested the trustees hold a meeting during the day in the Clay Pathfinder Building during the fall semester. A meet and greet with the trustees would be held prior to the meeting. The Board readily agreed to the suggestion.

Trustee Merrell commented the January 8th presentation by Mr. Kent Nobles during the spring kickoff was exceptional and that she contacted him about making a similar presentation for an organization to which she belongs. She was pleased to learn that Mr. Nobles charges only for mileage to deliver a presentation. Vice Chairman Merrell also announced Trustee Erickson is LCCC's nominee for the WACCT Trustee Leadership Award. Award recipients will be announced during the February 21st WACCT reception and awards event held on campus. Trustee Erickson stated the nomination gives him a great deal of pride.

11. ADDITIONAL ITEMS – Information Only

A. [Historical List of Board Motions](#)

B. Board Correspondence

- 1) [Kevin Yarbrough and Remembering Our Fallen](#)
- 2) [Public Relations' Paragon Awards from NCMPR \(National Council for Marketing and Public Relations\)](#)

C. Personnel Announcement (added)

At Trustee Erickson's request, President Schaffer shared Head Man's Soccer Coach Vince Gibson was appointed the Interim Director of Athletics and Campus Recreation, replacing Scott Noble, who accepted a position with Western New Mexico State University in Silver City. A search is underway for a full-time replacement. However, given the time in the semester, the permanent replacement will likely not be on board until summer.

12. NEXT MEETINGS/EVENTS

- January 26 (Friday) – Board Retreat – 12 noon to 4 p.m. – Board Room
 - February 28 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
 - March 21 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
 - April 11 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
 - May 9 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
 - June 27 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
- NOTE: The June 27th meeting was moved to June 20th by Board consensus this evening.

13. PUBLIC COMMENT (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – Board Chairman Bradley Barker

No public comment was given.

14. ADJOURNMENT of the January 24, 2018, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Bradley Barker

Trustee Erickson moved and Trustee Ketcham seconded,

MOTION: That the January 24, 2018, Board Meeting of the Laramie County Community College District Board of Trustees be adjourned.

DISCUSSION: None

MOTION CARRIED unanimously.

Board Chairman Bradley Barker adjourned the January 24, 2018, Board Meeting of the Laramie County Community College District Board of Trustees at 9:10 p.m., as so moved.

Respectfully submitted,

Vicki Boreing
Board Recording Secretary