



**LARAMIE COUNTY
COMMUNITY COLLEGE**
Cheyenne ♦ Laramie ♦ Pine Bluffs

MEMORANDUM

TO: Members of the Board of Trustees

FROM: Dr. Joe Schaffer, President

DATE: September 17, 2014

SUBJECT: Contracting & Procurement Report

**TABLE I
ITEMS FOR BOARD APPROVAL**

Description	Department/Program Area	Funding Source
No report		

**TABLE II
PRE-APPROVED PURCHASES EXCEEDING \$12,500**

Description	Department/Program Area	Funding	Cost
Pay App – Gateway Entry Project	Physical Plant	** Plant Fund	\$103,855.63
Hay for Rodeo, Equine and Ag	Academic Affairs	Current Fund	\$28,125.00
Hay for Rodeo Program	Academic Affairs	Current Fund	\$16,000.00
Ellucian ESSA License Renewal	Integrated Technology	Current Fund	\$31,965.00
August Food Service Billing	Admin & Finance	Current Fund	\$55,655.00
FY15 Bulk Paper Order	Public Relations	Current Fund	\$32,624.56
Charter Bus Services	Athletics	Current Fund	\$23,313.00
Simulation Manikins for Nursing	Academic Affairs	Current Fund	\$65,074.79
Subscription Renewal for Library	Academic Affairs	Current Fund	\$16,992.00

**TABLE III
SOLICITATION REQUESTS**

Description	Department/Program Area	Funding
Security Cameras	Integrated Technology	Current Fund
Investment Management Services	Admin & Finance	Current Fund
Employee Assistance Program	Human Resources	Current Fund

**TABLE IV
EXECUTED CONTRACTS**

Description	Department/Program Area	Funding Source
Homeland Security Grant	Grants Office	State of Wyoming
Dept. of Defense – Ed Partnership	Academic Affairs	Federal Monies

- * Major Maintenance Monies - Contingency Reserve
- ** Major Maintenance Monies
- *** Capital Construction