

**LARAMIE COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
BOARD MEETING**

**Wednesday, October 15, 2014**

**7:00 p.m.**

**Administration Building  
Petersen Board Room**

**6:00 p.m. – Executive Session – Board Room**

**Those not involved in the executive session may make their dinner selections from the dining hall buffet and dine in CCC 178/179.**

*AGENDA*

1. **CALL TO ORDER** of the October 15, 2014, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairwoman Carol Merrell
2. **RECESS BOARD MEETING AND CONVENE AN EXECUTIVE SESSION TO DISCUSS A PERSONNEL MATTER** – Board Chairwoman Carol Merrell
3. **RECONVENE BOARD MEETING** – Board Chairwoman Carol Merrell
4. **ACTION ON EXECUTIVE SESSION** – Board Chairwoman Carol Merrell
5. **MINUTES** – Approval of the [October 1, 2014, Board Minutes](#) – Board Chairwoman Carol Merrell
6. **[LCCC FY 2014 AUDIT DRAFT](#)** – Wayne Herr (McGee, Hearne, and Paiz)
7. **REPORTS TO THE BOARD**
  - A. LCCC Reports
    - 1) SGA (Student Government Association) – Jackson Craft, President; Bill Dalles, Vice President
    - 2) Staff Senate – Candy Ferrall, President; Amy Ehlman, Vice President-Classified Staff; Jodi Weppner, Vice President-Professional Staff; Jennifer Thompson, Secretary; Christopher Corriveau, Treasurer
    - 3) Faculty Senate – Leah Noonan, President; Seth Robbins, Vice President; Paula Belknap, Secretary
    - 4) LCCCEA (LCCC Education Association) – Meghan Kelly, President; Les Balsiger, Vice President; Maggie Swanger, Secretary; Jim Streelman, Treasurer
8. **PRESIDENT’S REPORT** – President Joe Schaffer
9. **BOARD REPORTS**
  - A. October 8<sup>th</sup> and 9<sup>th</sup> Community College Summit and October 10<sup>th</sup> WCCC Meeting – Trustee Ed Mosher and Trustee Don Erickson
  - B. Board Committee Reports – Board Chairwoman Carol Merrell serves on all committees.
    - 1) Finance and Facilities – Kevin Kilty, Ed Mosher

**FINANCE AND FACILITIES COMMITTEE RECOMMENDATION:** That the Board of Trustees accepts and approves the following items:

- a. [September 2014 Current and Auxiliary Fund Balance Sheet Reports](#)
- b. [FY 2015 Current and Auxiliary Fund Budget Reports](#)
- c. [October 2014 Contracting and Procurement Report](#)

10. **CBT (College Brain Trust) RECOMMENDATIONS AND LCCC RESPONSES** – President Joe Schaffer
- Overview of the College Brain Trust’s (CBT) Organizational Assessment Major Recommendations and LCCC’s Response to Date
- The final report submitted by CBT in November 2011 may be found at <http://lccc.wy.edu/about/board/organization.aspx>.

11. **ACADEMIC PROGRAM REVIEW POLICY 10.2** (Revised from 10/1/14 Board discussion)

12. **POLICIES – 2<sup>nd</sup> READING** – President Joe Schaffer  
(Corresponding procedures may be found at <http://policies.lccc.wy.edu/>)
- A. Campus Printing Copy Policy 7.2
  - B. Complaint Policy 9.7
  - C. Student Fees Policy 4.10
  - D. Tuition Policy 4.9

13. **APPROVAL ITEMS**  
None

14. **ADDITIONAL ITEMS** – Information Only
- Historical List of Board Motions
  - Board Correspondence – FEMA Certificate for LCCC Fire Science Program

15. **NEXT MEETINGS/EVENTS**
- **November 12 (Wednesday)** – Board Meeting and Dinner: Dinner – 6 p.m. – CCC 178/179; Meeting – 7 p.m. – Petersen Board Room
  - **December 3 (Wednesday)** – Board Meeting and Dinner: Dinner – 6 p.m. – CCC 178/179; Meeting – 7 p.m. – Petersen Board Room (Oath of Office administered to new and re-elected trustees; Board officers, WCCC delegate and alternate, and Foundation ex officio board members elected)
  - **December 17 (Wednesday)** – Board Meeting and Dinner: Dinner – 6 p.m. – CCC 178/179; Meeting – 7 p.m. – Petersen Board Room
  - “Meet and Greet” visits with students – November 11 or 18??? – 11:45 a.m. to 1 p.m. – Student Lounge
  - “Meet and Greet” with faculty and staff are in the process of being scheduled.

16. **NEW BUSINESS** – Board Chairwoman Carol Merrell

17. **PUBLIC COMMENT** (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.)

18. **ADJOURNMENT** of the October 15, 2014, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairwoman Carol Merrell

19. **EXECUTIVE SESSION** – *An executive session may be held.*

## *October and November Special Events\**

October 22	Another Place, The Paintings of Kit White (Art on display 10/22 – 11/20)
November 11	Frank Bucaro, “Trust me! Insights to Ethical Leadership”

\*Cultural Event Details – <http://lccc.wy.edu/about/foundation/>

\*Athletic Events – <http://www.lccc.wy.edu/athletics/>

\*Rodeo Events – <http://lccc.wy.edu/athletics/rodeo/schedule.aspx>

## 2014 Annual Calendar

Any changes to the calendar below since its last publication are in **Bold**.

### **2014**

October 22 – Ed and Caren Murray Art Series presents Kit White

- 7 p.m. – Presentation – SC 121
- 8 p.m. – Gallery Show and Reception – Esther and John Clay Art Gallery

October 22-25 – ACCT Annual Leadership Conference – Conference Location TBA – Chicago, Illinois

November 4 – General Election Day

November 5 – NO MEETING

November 11 – Curt Kaiser Memorial Ethics Fund presents Frank Bucaro, “Trust me! Insights to Ethical Leadership”

- 7 p.m. – Presentation – CCI 129/130

November 12 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

November 19 – NO MEETING

November 26-30 – Thanksgiving Holiday (College is closed.)

December 3 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

December 17 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

December 24 – January 4 – Winter Break (College is closed.)

### **2015** (Dates are subject to change and will be added as they become known.)

January 12-16 – College Inservice and Advising

January 19 – Martin Luther King/Equality Day – College is closed.

January 21 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

February 4 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

February 9-12 – 2015 National Legislative Summit – Marriott Wardman Park Hotel, Washington, D.C.

February 18 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

March 4 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

March 16-22 – Spring Break – No Classes (College Services will be available Monday through Thursday.)

March 18 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

March 20 – Spring Break (College is closed.)

April 1 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

April 15 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

April 18-21 – AACC Annual Convention – San Antonio, TX

May 6 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

May 16 – Commencement

May 20 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

May 25 – Memorial Day – College is closed.

June 3 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

June 17 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

July 10 – Laramie Jubilee Day (Laramie campus only is closed.)

July 15 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

July 22 – Cheyenne Day (Cheyenne campus only is closed.)

August 5 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

August 19 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

September 2 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

September 7 – Labor Day – College is closed.

September 16 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

October 7 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

October 14-17 – 2015 ACCT Leadership Congress – San Diego, California

October 21 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

November 4 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

November 18 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

November 25-26 – Thanksgiving Break – College is closed.

December 2 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

December 16 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

December 21 – January 2 – Winter Break – College is closed.