

PROCUREMENT & CONTRACTING REPORT

Period: February 2019

**TABLE I
SOLICITATION REQUESTS**

Date	Description	Notes	Department/Program Area	Funding Source
February 2019	Mow strip repair & replacement	Public bid	Plant	Plant
February 2019	Exterior Library Signs	Public bid	Plant	Plant
February 2019	Trash & recycling services	Request for proposal	Plant	Plant

**TABLE II
POTENTIAL SOLICITATION > \$60,000 (not in current budget)**

Date	Description	Notes	Department/Program Area	Funding Source
July 2018	Athletic equipment	Treadmills, workout equipment, stair masters, etc.	Athletics	Wellness fees (approx.. \$70,000)
August 2018	TXRS – x-ray fluorescents	Sole source to purchase a demo unit	Science	INBRE Grant and multiple departments within Science, VPAA, Foundation & AG
December 2018	EEC renovation/remodel	EEC renovation/remodel	Plant	Bridge loan financing to be paid back with mill levy funds
January 2018	AG & Equine Master Plan	RFP – to get master plan options	AG & Rodeo	Yet to be determined

**TABLE III
EXECUTED CONTRACTS**

Date	Description	Purpose	Department/Program Area	Funding Source
February 2019	Various education affiliation agreements		Health-Sciences	n/a
February 2019	Various facilities agreements		Outreach & Workforce Development	Revenue
February 2019	Various articulation agreements		AA	n/a
February 2019	Various visiting artists		Fine Arts	various
February 2019	Simpson Electric	Wall Packs	Plant	Plant
February 2019	Black Hills Energy	Electric line	ACC	ACC/Plant

February 2019	Century Link	Add 911 requirement	ITS	n/a
February 2019	Inberg-Miller	Geotechnical for Fine Arts	Plant	Plant
February 2019	Xerox	Move print shop	Print Shop/PR	Plant
February 2019	John Anderson	Horse judge	Equine	Current
February 2019	Megan Johnson	Horse judge	Equine	Current
February 2019	Big Horn Roofing	Amendment – correct end dates	Plant	Plant
February 2019	Laudenslager Seminars	Dental Hygiene training	Dental Hygiene	Student
February 2019	Brittany Crooks	Temporary counselor	Counseling	Student
February 2019	USI	Onsite training agreement	Outreach & Workforce Development	Aux
February 2019	Simpson Electric	Science lighting upgrades	Plant	Plant
February 2019	Tolin Mechanical	Boiler burner upgrade	Plant	plant
February 2019	Kerry Cogburn	Horse judge	Equine	Current
February 2019	SonoDepot	Loaner sonography machine	Sonography	n/a
February 2019	Cintas	Rags and mops for ACC	ACC	Current
February 2019	Adobe Equine Services	Equine training	Equine	student
February 2019	WY Workforce Services	Dad's making a difference program	Outreach & Workforce Development	Revenue
February 2019	Gordon Sign CO	Exterior Library Signs	Plant	Plant

**TABLE IV
PRE-APPROVED PURCHASE ORDERS EXCEEDING \$12,500**

Date	Vendor	Purpose	Frequency	Department/ Program Area	Funding Source	Cost	Prior Board Approval
February 2019	LCCC Foundation	Quarterly invoice	Quarterly	President	Current	\$80,372.75	
February 2019	VAR	Nimble storage	Annual	ITS	Current	\$30,993.20	
February 2019	Laerdal	Simulation program assessment	One-time	Nursing	Federal	\$15,530.00	
February 2019	Superior Electric	Crossroads renovation pay app 5 & 6	One-time	Plant	Plant	\$21,479.93	

February 2019	Laramie County Planning	New Res Hall building fee & plan review	One-time	Plant	Aux	\$110,477.02	
February 2019	GH Phipps	Library project pay app #8	One-time	Plant	Plant	\$676,344.14	
February 2019	ATI	Assessment review modules	One-time	Nursing	Current	\$22,050.00	
February 2019	Method Studio	Res Hall design	One-time	Res Hall	Aux	\$141,645.57	
February 2019	Tobin & Assoc	Architectural fees for various projects	One-time	Plant	Plant	\$15,936.15	