

LARAMIE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
BOARD MEETING
Wednesday, March 20, 2019
7:00 p.m.
Petersen Board Room
Administration Building

Dinner 5:30 p.m. – CCC 178/179
Dinner will be catered.

Strategic Enrollment Management (SEM) Assessment
Registrar Stacy Maestas

AGENDA

1. **CALL TO ORDER** of the March 20, 2019, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Jess Ketcham
2. **MINUTES** – The [February 1, 2019, Board Retreat Minutes](#) and [February 20, 2019, Board Meeting Minutes](#) – Board Chairman Jess Ketcham
3. **REPORTS TO THE BOARD**
 - A. Staff Senate – Shauna Best, President – No Report
 - B. Faculty Senate – Nate Huseman, President – No Report
 - C. Construction Update – Vice President Rick Johnson
 - D. Pathways Update – Vice President Judy Hay
4. **PRESIDENT’S REPORT**
 - A. Final Legislative Summary
 - 1) Next Steps: SF111 *Community Colleges-Bachelor of Applied Degree* and SF122 *Wyoming Works Program*
 - 2) Health Insurance
 - B. March 6th Concurrent/Dual Enrollment Summit
 - C. Forward Greater Cheyenne Update
 - D. AACC Convention
5. **APPROVAL ITEMS**
 - A. EEC Renovation – Vice President Rick Johnson

Staff Recommendation: That the Board of Trustees approves the expenditure of up to \$950,000 for the renovation of the lower level of the Education and Enrichment Center to accommodate the permanent relocation of the Information Technology Services staff currently residing in the soon to be renovated Fine Arts Building, and to accommodate the co-location of all other departments reporting to the Associate Vice President for institutional effectiveness. The source of the funds for this project will be an appropriate combination of mill levy revenues from the November 6, 2018, election, and existing fund balances across multiple accounts.

6. BOARD REPORTS

- A. Board Member Updates – Board Chairman Jess Ketcham (*Standing Agenda Item*)
- B. Finance and Facilities Committee (March 19th Meeting) – Trustees Don Erickson and Janine Thompson

FINANCE AND FACILITIES COMMITTEE RECOMMENDATION

That the Board of Trustees accepts and approves the following items:

- 1) [Current and Auxiliary Fund Balance Sheet Reports as of February 2019](#)
- 2) [Current and Auxiliary Fund Budget Reports as of February 2019](#)
- 3) [Procurement and Contracting Report February 2019](#)

- C. [Board of Trustees Proposed FY 2020 Budget](#) – Trustee Erickson

7. EX OFFICIO TRUSTEE UPDATES (*Standing Agenda Item*)

- A. ACC Advisory Board Ex Officio Trustee – Mr. Butch Keadle
- B. Student Ex Officio Trustee – Mr. Austin Babcock

8. NEW BUSINESS – Board Chairman Jess Ketcham

9. ADDITIONAL ITEMS – Information Only – Board Chairman Jess Ketcham

- A. [Historical List of Board Motions](#)
- B. [Creating a Cyber Secure Campus](#) (FEB/MAR 2019 AACC.NCHE.EDU)

10. NEXT MEETINGS/EVENTS – See Google Calendar for details.

- April 24 (Wednesday) Moved from April 17th because of conflict with AACC Pathways Pre-Conference Institute – Board Meeting and Dinner (Student Veterans/Rotary Open House – Crossroads Building) – Student Veterans Center
- May 15 (Wednesday) – Board Meeting
- June 19 (Wednesday) – Board Meeting

11. PUBLIC COMMENT (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – Board Chairman Jess Ketcham

12. ADJOURNMENT of the March 20, 2019, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Jess Ketcham