

PROCUREMENT & CONTRACTING REPORT

Period: January 2019

**TABLE I
SOLICITATION REQUESTS**

Date	Description	Notes	Department/Program Area	Funding Source
January 2019	Science bldg. interior lighting	Public bid	Plant	Plant
January 2019	Wallpacks (electrical) project	Public bid	Plant	Plant
January 2019	Boiler burner replacement	Public bid	Plant	Plant
January 2019	Ag & Equine Master Plan	RFP	Ag & Rodeo	Yet to be determined

**TABLE II
POTENTIAL SOLICITATION > \$60,000 (not in current budget)**

Date	Description	Notes	Department/Program Area	Funding Source
July 2018	Athletic equipment	Treadmills, workout equipment, stair masters, etc.	Athletics	Wellness fees (approx.. \$70,000)
August 2018	TXRS – x-ray fluorescents	Sole source to purchase a demo unit	Science	INBRE Grant and multiple departments within Science, VPAA, Foundation & AG
December 2018	EEC renovation/remodel	EEC renovation/remodel	Plant	Bridge loan financing to be paid back with mill levy funds
January 2018	AG & Equine Master Plan	RFP – to get master plan options	AG & Rodeo	Yet to be determined

**TABLE III
EXECUTED CONTRACTS**

Date	Description	Purpose	Department/Program Area	Funding Source
January 2019	Various education affiliation agreements		Health-Sciences	n/a
January 2019	Various facilities agreements		Outreach & Workforce Development	Revenue
January 2019	Various articulation agreements		AA	n/a
January 2019	Various visiting artists		Fine Arts	various

January 2019	Burke Moving	As-needs moving services	Various	Various
January 2019	Arrow Moving	As-needs moving services	Various	Various
January 2019	BSN Sports	Amendment 1 – extend term	RAC	Current
January 2019	Casper College	Surgical Technology education affiliation	Surg Tech	N/a
January 2019	Lisa Wilson	Metal lab moving consultant	Arts & Humanities	Current
January 2019	Jeff Chai	ASE re-accreditation	BATS	Current
January 2019	WY Dept of Education	FAFSA access for GEARUP	Gear Up	n/a
January 2019	McGee Hearn Paiz	Amendment – extend term	Accounting	current
January 2019	My Educational Resources	Training site agreement	Outreach & Workforce Development	Revenue
January 2019	Altitude Training Associates	Training site agreement	Outreach & Workforce Development	Revenue
January 2019	LCSD #1	Outreach program	Outreach & Workforce Development	Revenue
January 2019	Veterans Association	VITAL program	SS	n/a
January 2019	XEROX	Print shop equipment move	Public Relations	Plant

**TABLE IV
PRE-APPROVED PURCHASE ORDERS EXCEEDING \$12,500**

Date	Vendor	Purpose	Frequency	Department/ Program Area	Funding Source	Cost	Prior Board Approval
January 2019	Adorama	Canon cameras & accessories	One-time	A&H	Multiple	\$15,782.30	
January 2019	AACC	Pathways 2.0 year 3 of 3	Annual	President	1m	\$45,000.00	
January 2019	Method Studio	Res Hall design	One-time	A&F	Aux	\$191,729.94	
January 2019	GH Phipps	Library pay app #7	One-time	Plant	Plant	\$642,192.48	
January 2019	Encore Electric	ACC generator pay app #1	One-time	Plant	Plant	\$72,785.86	
January 2019	Sonodepot	Refurbished ultrasound	One-time	Sonography	Federal	\$58,850.00	

January 2019	NCI Inc	Microscopes (20)	One-time	AG	Federal	\$20,216.00	
January 2019	Source Office & Technology	OM5 stack chairs (100)	One-time	Facilities & Events	Community Education	\$12,964.81	
January 2019	Elk Ridge Builders & Design	ACC classroom addition pay app #1	One-time	Plant	Plant	\$13,500.00	
January 2019	Elsevier B.V.	Library material renewals online	Annual	Library	Federal	\$18,946.50	
January 2019	Bennett Wagner Grody	Library reconfiguration	One-time	Plant	Plant	\$13,332.80	
January 2019	EAB	SSC academic planning platform	one-time	ITS/SS	Current	\$59,000.00	