

# PROCUREMENT & CONTRACTING REPORT

## Period: April, 2018

**TABLE I  
ITEMS FOR BOARD APPROVAL**

Description	Purpose	Frequency	Department/Program Area	Funding Source

**TABLE II  
SOLICITATION REQUESTS**

Description	Notes	Department/Program Area	Funding Source
Legal Counsel RFP	Legal Counsel RFP	President's	Current
Snack vending	Vending machine RFP	A&F	n/a

**TABLE III  
POTENTIAL SOLICITATION > \$60,000 (not in current budget)**

Description	Notes	Department/Program Area	Funding Source
Enrollment software	Student experience & predictive analytic package	SS	TBD

**TABLE IV  
EXECUTED CONTRACTS**

Description	Purpose	Department/Program Area	Funding Source
Various education affiliation agreements		Health-Sciences	n/a
Various facilities agreements		Outreach & Workforce Development	Revenue
Various articulation agreements		AA	n/a
Various visiting artists		Fine Arts	various
Richardson Construction	Change order 002	Plant	Plant
ClassLink	Campus portal	ITS	Aux
Various Amendments	Extend term through 6/30/19	Various	Various

Wy depart of Education	Facility use agreement	Outreach & workforce development	Revenue
Kevin Duarte	ITS consultant	ITS	Current
UW Extension LC – 4H	Horse committee	Outreach & workforce development	Revenue
Source Office	Crossroads furniture	A&F	1m
Shrine Circus	Arena use agreement	Outreach & workforce development	Revenue
Shamrock Audio	Audio services for commencement	Student Services	Current
Power Quality Specialist	Load test for Ludden Library	Plant	Plant
Brad Parker	NATEF evaluation	BATS	current

**TABLE V  
PRE-APPROVED PURCHASE ORDERS EXCEEDING \$12,500**

<b>Vendor</b>	<b>Purpose</b>	<b>Frequency</b>	<b>Department/Program Area</b>	<b>Funding Source</b>	<b>Cost</b>	<b>Prior Board Approval</b>
ClassLink	Campus portal annual license agreement (5 year agreement prepaid)	One-time	ITS	Current	\$44,002.40	
LCCC foundation	Quarterly payment	Quarterly	President's	Current	\$78,412.50	
Hyland LLC	Maintenance renewal	Annual	ITS	Current	\$22,247.39	
Bennett Wagner Grody Architect	Ludden Library services	Monthly	A&F/Plant	Plant	\$55,588.12	
Greater Cheyenne Foundation	Area community plan initiative	One-time	President's	Student	\$50,000.00	
Source Office	Crossroads furniture	One-time	A&F/Plant	Plant	\$143,108.45	
Acme Construction	AutoTech building demo for lift install	One-time	Plant	Plant	\$33,391.95	
Wattle & Daub Contractors	ResHall roof repair	One-time	Plant	Aux	\$49,440.00	
Richardson Construction	Pay App #1 – crossroads renovation	One-time	Plant	Plant	\$123,552.90	