

# PROCUREMENT & CONTRACTING REPORT

## Period: May 2018

**TABLE I  
ITEMS FOR BOARD APPROVAL**

Description	Purpose	Frequency	Department/Program Area	Funding Source

**TABLE II  
SOLICITATION REQUESTS**

Description	Notes	Department/Program Area	Funding Source
Talon summer magazine	Quote request	Public Relations	Current
Marketing Campaign	Renovation & improvements on Fine Arts bldg. – ballot initiative	Foundation	Foundation

**TABLE III  
POTENTIAL SOLICITATION > \$60,000 (not in current budget)**

Description	Notes	Department/Program Area	Funding Source
Enrollment software	Student experience & predictive analytic package	SS	Funding may come from multiple sources such as Wyoming Community College Commission, LCCC Student Technology Fees TIF (Technology Infrastructure Fee), LCCC Student Services Budget, and/or LCCC Academic Affairs Budget

**TABLE IV  
EXECUTED CONTRACTS**

Description	Purpose	Department/Program Area	Funding Source
Various education affiliation agreements		Health-Sciences	n/a
Various facilities agreements		Outreach & Workforce Development	Revenue
Various articulation agreements		AA	n/a
Various visiting artists		Fine Arts	various
BSC Signs	Change order 002	Plant	Plant

Vino's	Catering for employee recognition ceremony	HR	HR
GH Phipps	Change order 001	Plant	Plant
Vino's	Catering for Ag & Equine banquet	AA	SF
Vino's	Catering for holiday gala	Admin & Finance	Current
Travis Chapman	FFA judge	Ag	SF
Interact Communications	PR/Marketing analysis	PR	Current
High Plains High Rise	Window cleaning	Plant	Plant
US Thunderbirds	Airshow	Outreach & Workforce Development	n/a
Blue Jeans	Renewal	ITS	ITS
Wyoming Carriages	Advertising – downtown	PR	Current
Shred-it	Renewal for shredding	Admin & Finance	Current
Mighty Ducts	Flex-Tech duct test/clean	Plant	Plant
API System Integrators			
Dr. Derek Technology Services	ITS consultant	ITS	ITS
Inberg-Miller Engineers	Testing for Ludden Library	Plant	Plant
Candy Link	Snack vending	Admin & finance	Revenue
UW	Pathfinder lease	Outreach & Workforce Development	Revenue
BBA/Sodexo	Bookstore renewal	Admin & Finance	Revenue
Monument Builders	Science building wall coverings	Plant	Plant

**TABLE V  
PRE-APPROVED PURCHASE ORDERS EXCEEDING \$12,500**

<b>Vendor</b>	<b>Purpose</b>	<b>Frequency</b>	<b>Department/Program Area</b>	<b>Funding Source</b>	<b>Cost</b>	<b>Prior Board Approval</b>
Hon	ACC furniture	One-time	ACC	Current	\$23,641.48	

Laramie County Planning & Development Office	Review/building permit for Ludden Library	One-Time	Plant	Plant	\$21,197.81	
Unify Energy Solutions	Re-control PE—W-RAC	One-time	Plant	Current	\$15,115.00	
Vision Graphics	Summer Talon issue	Annual	PR	Current	\$39,508.05	
Colorado Doorways	Maintenance door hardware	One-time	Plant	Multiple	\$43,269.52	
Bennett Wagner Grody	Ludden Library architect	One-time	Plant	Plant	\$134,819.20	
Mechanical Systems	Pay App #1 – replace valves	One-time	Plant	Current	\$18,630.00	
Richardson Construction	Pay App #3 – Crossroads	One-time	Plant	Plant	\$87,809.17	