

PROCUREMENT & CONTRACTING REPORT

Period: January 2018

**TABLE I
ITEMS FOR BOARD APPROVAL**

Description	Purpose	Frequency	Department/Program Area	Funding Source

**TABLE II
SOLICITATION REQUESTS**

Description	Notes	Department/Program Area	Funding Source
Crossroads renovation	remodel	Student Services	1Mill

**TABLE III
POTENTIAL SOLICITATION > \$60,000 (not in current budget)**

Description	Notes	Department/Program Area	Funding Source
Campus portal solution	RFP for cloud based software as a solution for campus portal solution	ITS	Student Technology Fee and Technology Infrastructure Fee
Crossroads renovation	Modify existing space	SS	Student fee fund balance
Lifts	5 auto lifts for auto technology \$80,000+	Auto Tech	Perkins
Contract services for risk management	One-year contract to setup risk management policies/procedures	A&F	current
Possible P3 RFP	Res Hall P3 RFP	Admin/Finance & Res Hall	TBD
Possible Res Hall private bank financing RFP	Res Hall financing RFP	Admin/Finance & Res Hall	TBD

**TABLE IV
EXECUTED CONTRACTS**

Description	Purpose	Department/Program Area	Funding Source
Various education affiliation agreements		Health-Sciences	n/a
Various facilities agreements		Outreach & Workforce Development	Revenue
Various articulation agreements		AA	n/a

Various visiting artists		Fine Arts	various
Mindy Falkner	Temporary counseling services	Counseling	Current
WCCC	IELCE Grant	Academic Affairs	Revenue
Interface Communications	IT work	ITS	Current
WY Dept. of Workforce Services	Workforce development training	Workforce	n/a
CRMC	Revised athletic medical provider	RAC	Current
Interact Communications	Advertising	PR	Current
Jessie Dillan	Horse Therapy	Equine	Current
Aleksandra Keenan	Sexton services	Fine Arts	Current
BSC Signs	Additional exterior wayfinding	Plant	Various

**TABLE V
PRE-APPROVED PURCHASE ORDERS EXCEEDING \$12,500**

Vendor	Purpose	Frequency	Department/Program Area	Funding Source	Cost	Prior Board Approval
AACC	Pathways 2.0 – year 2 of 3	Annual	President	1 mill	\$45,000.00	
Evergreen Solutions	Employee compensation assessment	One time	HR	Current	\$19,875.00	
LCCC Foundation	Third quarter invoice	Quarterly	President	Current	\$78,412.50	
Richard O’Gara	WCBEA @ LCCC business transfer agreement	One time	BA&CT	Fed	\$12,500.00	
Arrow Stage Lines	Charter for athletics	One time	RAC	Current	\$22,139.00	
Laramie County Clerk	Election cost – special election	One time	A&F	Current	\$31,194.36	
Citrix Systems	Citrix maintenance renewal	Annual	ITS	Current	\$19,153.56	