

# PROCUREMENT & CONTRACTING REPORT

## Period: November 2018

**TABLE I  
SOLICITATION REQUESTS**

Date	Description	Notes	Department/Program Area	Funding Source
November 2018	Science Building & Library Annex Skylight Project	Bid	Plant	Plant

**TABLE II  
POTENTIAL SOLICITATION > \$60,000 (not in current budget)**

Date	Description	Notes	Department/Program Area	Funding Source
March 2018	Enrollment software	Student experience & predictive analytic package	SS	Funding may come from multiple sources such as Wyoming Community College Commission (maybe), Student Fees
July 2018	Athletic equipment	Treadmills, workout equipment, stair masters, etc.	Athletics	Wellness fees (approx.. \$70,000)
August 2018	TXRS – x-ray fluorescents	Sole source to purchase a demo unit	Science	INBRE Grant and multiple departments within Science, VPAA, Foundation & AG
October 2018	Ultrasound machine	Ultrasound machine	Sonography	Perkins

**TABLE III  
EXECUTED CONTRACTS**

Date	Description	Purpose	Department/Program Area	Funding Source
November 2018	Various education affiliation agreements		Health-Sciences	n/a
November 2018	Various facilities agreements		Outreach & Workforce Development	Revenue
November 2018	Various articulation agreements		AA	n/a
November 2018	Various visiting artists		Fine Arts	various
November 2018	United Power & Battery	UPS preventative maintenance	Plant	Plant
November 2018	Laramie Fire Protection	CPU install	Plant	Plant

November 2018	Kennison's Katering	Res hall Thanksgiving dinner	Res hall	Student
November 2018	CPS	Res hall fire alarm monitoring service	Plant	Plant
November 2018	Clean Harbor	Crushed bulb disposal	Plant	Plant
November 2018	Peak Elevator	Elevator preventative maintenance	Plant	plant
November 2018	Workplace elements	Library furniture order	Library	Project/construction
November 2018	WY Community College Commission	Grant increase	AA	n/a

**TABLE IV  
PRE-APPROVED PURCHASE ORDERS EXCEEDING \$12,500**

<b>Date</b>	<b>Vendor</b>	<b>Purpose</b>	<b>Frequency</b>	<b>Department/ Program/ Area</b>	<b>Funding Source</b>	<b>Cost</b>	<b>Prior Board Approval</b>
November 2018	UW Transit & Parking Svcs	FY19 transit services	Annual	ACC	Student	\$12,500.00	
November 2018	Tobin & Associates	Architect fees for multiple projects	One-time	Plant	Multiple	\$15,677.95	
November 2018	Western Storage & Handling	Lockers for library remodel	One-time	Library	Project	\$16,575.00	
November 2018	Richardson Construction	Pay App #8 – Crossroads	One-time	Plant	Plant	\$17,222.52	
November 2018	Supplyworks	Floor cleaning equipment for library	One-time	Plant	Project	\$27,753.00	
November 2018	Monument Builders	Pay App #2 – science bldg. wall covering	One-time	Plant	MM	\$30,620.70	
November 2018	Spradley Barr Motors	2018 Toyota sienna	One-time	Plant	1m	\$32,224.00	
November 2018	X-Cal Corp	Programmable controller troubleshooting workstation	One-time	CTEC	Fed	\$40,238.00	
November 2018	Spradley Barr Motors	2 – 2018 Ford explorers	One-time	Plant	1m	\$59,974.00	
November 2018	Method Studio	Res hall design	One-time	Plant	Plant	\$163,985.39	
November 2018	GH Phipps	Pay App # 5 – Library remodel	One-time	Plant	Plant	\$703,101.22	