



**LARAMIE COUNTY
COMMUNITY COLLEGE**
Cheyenne ♦ Laramie ♦ Pine Bluffs

MEMORANDUM

TO: Members of the Board of Trustees

FROM: Dr. Joe Schaffer, President

DATE: March 15, 2017

SUBJECT: Recommendation to Proceed with Level II Planning for Residence Hall

In 2013, the Board of Trustees approved the “Building Forward” facilities plan. This plan was a focused prioritization of the capital projects LCCC wanted to complete before the year 2020. The projects identified within the Building Forward Plan were derived from the Campus Master Plan approved in 2011, and they remain priorities identified in the 2016 update to your master plan.

We have made great progress on the Building Forward Plan—the Flex-Tech, the Pathfinder, campus improvements, the pending ACC classroom expansion, etc. One area we have been studying though for some time is the addition of another residence hall on the Cheyenne campus.

Under the leadership of Vice President Johnson, the College has modeled various aspects pertaining to a new residence hall on campus. These include facility size (number of beds), occupancy rates, estimated construction costs, debt service and funding options, residence living policies, etc. Although we have very robust data, we have not been able to work a model that gives us confidence in whether or not we could move forward with a balanced lease/revenue bond picture. In short, we are at the point where further design work is needed to validate, or refute, and refine the cost estimates so that I can give you a firm “go” or “no go” on the construction of another residence hall on campus.

What is needed is for us to move into the next stage of planning. This is commonly referred to Level II planning, but really will focus on schematic design. To do this work, I am recommending the College move forward with issuing an RFP to bring an architect on contract that possess expertise in residence hall design and construction to complete the next stage of planning. We would use a portion of existing fund balance in the Auxiliary Fund to fund this.

Thank you for your consideration.

RECOMMENDATION:

That the Board authorizes the President to move forward with securing an architect to complete Level II Planning (schematic design) for a new residence hall on the Cheyenne campus of LCCC. Funding for the plan would come from the Auxiliary Fund balance.