

Process for Establishing a BOCES or BOCHES

(Reference WY Statute Title 21, Chapter 20 – W.S. 21-20-101 through 21-20-111)

1. A process for establishing a BOCES (Board of Cooperative Educational Services)/BOCHES (Board of Cooperative Higher Education Services) requires two (2) or more boards of trustees expressing a desire to provide cooperative educational services and determining if those services can be provided more effectively through cooperation.

A majority of the members of each board must vote in favor of pursuing a formalized agreement to establish the BOCES/BOCHES.

2. An agreement is formalized, specifying the following.
 - A. The length of term of the agreement
 - B. The rights, responsibilities and obligations of each participating district
 - C. The types of services to be rendered
 - D. The procedure for the establishment of additional services
 - E. The procedure for the inclusion of additional districts within the cooperative educational services program
 - F. A method for the amendment and dissolution of the agreement with the consent of each participating district
3. The formalized agreement is approved by a majority of each board of trustees voting in favor of the agreement.
4. The locally approved BOCES/BOCHES is submitted to the Wyoming State Board of Education for approval.
5. Board members from each of the boards of trustees are appointed to serve on the BOCES/BOCHES Board.
 - A. The appointed board shall be composed of not less than five (5) and nor more than nine (9) members.
 - B. Each participating board of trustees shall have at least one (1) member appointed to the BOCES/BOCHES.
 - C. Terms of office of each member of the BOCES/BOCHES shall be coterminous with their respective terms of office with their boards of trustees.
6. The staffing structure and administration is determined.
 - A. Determine Financing
 - 1) A school district may assess a special levy to pay for cooperative services not to exceed a ½ mill on the assessed value of the district.
 - 2) A community college may assess a special levy as well, but that levy cannot exceed ½ mill on the assessed value of the district and is approved for a period of two (2) years and then requires re-approval.