

PROCUREMENT & CONTRACTING REPORT

Period: August, 2016

**TABLE I
ITEMS FOR BOARD APPROVAL**

Description	Purpose	Frequency	Department/Program Area	Funding Source

**TABLE II
SOLICITATION REQUESTS**

Description	Notes	Department/Program Area	Funding Source
Cattle Broker	Solicit companies to buy and sell cattle	AG	AG
Continuous process improvement	RFP – Rick Johnson	Admin/Finance	

**TABLE III
POTENTIAL SOLICITATION > \$30,000 (not in current budget)**

Description	Notes	Department/Program Area	Funding Source
Campus portal solution	RFP for cloud based software as a solution for campus portal solution	ITS	Student Technology Fee and Technology Infrastructure Fee
Climbing wall for swimming pool	SGA approved funds to install a climbing wall on the swimming pool	Athletics	Student Funds
Upgrading HVAC contracts	ACC	ACC	ACC
Multistation Kit	Combines measurements into 3D modeling	Engineering Tech	Perkins
Continuous quality improvement	RFP – continuous quality improvement	Admin/Finance	TBD

**TABLE IV
EXECUTED CONTRACTS**

Description	Purpose	Department/Program Area	Funding Source
Supply Works	Paper supplies for janitorial	Plant	Plant
Various education affiliation agreements		Health-Sciences	n/a
Cowboy Supply House	Paper supplies for janitorial	Plant	Plant
Various facilities agreements		Outreach & Workforce Development	Revenue
WY Office of Tourism	College cowboy marketing program	Public Relations	Current
Focus Training	Development/implement mentorship program	Academic Affairs	Fed
Color Code	ACC wind turbine removal (extend term)	ACC	Revenue
Canon financial	Plant copier lease	Plant	Auxiliary
Enroll Wyoming	MOU – provide health insurance info to students	Counseling	n/a
Burning Glass	Data analysis	President's office	Current
Arrow Stage Lines	Various charter agreements	Athletics	Current
Royalty Coach	Various charter Agreements	Athletics	Current
Ryan Hamblin	Temporary janitorial service	ACC	Current
Producers Livestock	Cattle broker	AG	AG

**TABLE V
PRE-APPROVED PURCHASE ORDERS EXCEEDING \$12,500**

Vendor	Purpose	Frequency	Department/Program Area	Funding Source	Cost	Prior Board Approval
Glenn Otto & Son Painting	Res hall interior painting	One-time	Res Halls	Aux	\$24,525.00	n/a
SHI International	Microsoft renewal	Annual	ITS	Current	\$78,938.95	n/a
Quillen Electrical	Site lighting upgrade phase 2	One-time	Plant	Plant	\$16,200.00	n/a
Structural Graphics	Advertising cube	One-time	Public Relations	Current	\$12,900.00	n/a
LCCC Foundation	Quarterly invoice	Quarterly	Admin	Current	\$78,412.50	n/a

Governet	Curricunet annual support & maintenance	Annual	ITS/AA	Current	\$15,000.00	n/a
Indoff	Office furniture for Flex Tech	One-time	Flex-Tech	Flex-Tech	\$13,455.00	n/a
Carnation Building Services	Janitorial services for Res Halls	Annual	Res Halls	Aux	\$13,092.06	n/a
CDW Government	Interactive displays - classroom upgrades	One-time	ITS	Current	\$45,020.00	n/a
CampusClarity	Membership & use licenses	Annual	Student Services	Current	\$16,948.00	n/a
Source Office	Reconfigurable walls	One-time	Library	Current	\$16,865.72	n/a
SupplyWorks	Trash can liners	One-time	Plant	Current	\$14,002.00	n/a
Merry X-ray	Radiography machine	One-time	Radiology	Current	\$51,930.00	n/a
ISC	Cisco network equipment for Res Halls	One-time	ITS/Res Halls	Multiple	\$81,677.34	YES
Mountain States Striping & Sweeping	Asphalt, pavement & curb painting	One-time	Plant	1 Mill	\$13,734.00	n/a
Quillen Electrical	Site lighting upgrade – Pay App 2	One-time	Plant	Plant	\$27,000.00	Yes
YESCO	External wayfinding – Pay App 1	One-time	Plant	Plant	\$102,505.00	n/a