

PROCUREMENT & CONTRACTING REPORT

Period: October 2016

**TABLE I
ITEMS FOR BOARD APPROVAL**

Description	Purpose	Frequency	Department/Program Area	Funding Source

**TABLE II
SOLICITATION REQUESTS**

Description	Notes	Department/Program Area	Funding Source
Interior lighting Phase 2	Arena lighting replacement	Plant	Plant
ACC janitorial	Temporary janitorial services for ACC	ACC	ACC

**TABLE III
POTENTIAL SOLICITATION > \$30,000 (not in current budget)**

Description	Notes	Department/Program Area	Funding Source
Campus portal solution	RFP for cloud based software as a solution for campus portal solution	ITS	Student Technology Fee and Technology Infrastructure Fee
Climbing wall for swimming pool	SGA approved funds to install a climbing wall on the swimming pool	Athletics	Student Funds
Upgrading HVAC contracts	ACC	ACC	ACC
Remote text interpreting	Remote real time transcribing services	Disability Support Services	TBD (50% DVR reimbursement)
Continuous quality improvement	RFP – continuous quality improvement	Admin/Finance	TBD

**TABLE IV
EXECUTED CONTRACTS**

Description	Purpose	Department/Program Area	Funding Source
Various education affiliation agreements		Health-Sciences	n/a
Various facilities agreements		Outreach & Workforce Development	Revenue
Mountain States Employers Council	H/R employee investigations	Human Resources	Current
GW Mechanical	As-needs plumbing	Plant	Plant
MSI	As-needs plumbing	Plant	Plant

Vizent Technologies	Monitor credit card transactions	Accounting	Current
Social Tables	Facility scheduling annual license	Facilities & events	Aux
Ryan Hamblin	ACC temporary janitorial service	ACC	Aux
Various articulation agreements	Articulation agreements	AA	n/a
Dalton Ward	Rough stock for rodeo	Rodeo	
YESCO	Change order 2	Plant	Plant
YESCO	Change order 3	Plant	Plant
Cheyenne Therapeutic Equestrian Center	Facility use agreement	Facilities & events	Revenue
Corporate Protective Services	Residence Halls door security	Residence Halls	
Vinos	Holiday gala	Foundation	Foundation

**TABLE V
PRE-APPROVED PURCHASE ORDERS EXCEEDING \$12,500**

Vendor	Purpose	Frequency	Department/Program Area	Funding Source	Cost	Prior Board Approval
J&C Equipment Service	Purchase & install of challenger lift	One-time	Flex-Tech	Flex-Tech	\$16,460.00	n/a
Whitewood Transport	Transportation of donated semi-trucks	One-time	Diesel Tech	1 Mill	\$17,440.00	n/a
Venture Technologies	Cisco catalyst & SmartNet	One-time	ITS	Current	\$16,732.46	n/a
LCCC Foundation	Quarterly invoice	Quarterly	Foundation	Current	\$78,412.50	n/a
Evergreen Solutions	Employee compensation assessment	One-time	Human Resources	1 Mill	\$19,785.00	YES
Quillen Electrical Contracting	Pay App 3 – site lighting upgrade	One-Time	Plant	Plant	\$157,131.00	n/a
Dell	Laptops for Pathfinder	One-time	Pathfinder	Pathfinder	\$22,439.43	n/a
SmithGroup JJR	Master plan update	One-time	A & F	1 Mill	\$135,000.00	n/a
Cheyenne Winlectric	Lights for arena lighting project	One-time	Plant	Plant	\$106,970.00	n/a
Quillen Electrical Contracting	Pay App 4 – site lighting upgrade	One-time	Plant	Plant	\$132,699.00	n/a