

DATE: September 4, 2015

TO: Laramie County Community College
ACCT Voting Member Board Chair

FROM: J. Noah Brown, ACCT President and CEO

SUBJECT: VOTING NOTIFICATION FOR ACCT LEADERSHIP CONGRESS

According to our records, the board of Laramie County Community College is entitled to **1 vote(s)** during the Annual ACCT Leadership Congress, October 14-17, 2015 at the Manchester Grand Hyatt Hotel in San Diego, California.

Your college should determine the voting delegate(s) and the alternate(s) for your institution.

Eligibility requirements for voting delegate(s) include:

- ✓ Fiscal year 2016 ACCT membership dues must have been received and verified at the time of Congress registration. Please disregard if you have remitted your dues renewal payment.
- ✓ Only voting members of governing boards may serve as voting delegates (i.e. student trustees, and "trustee emeritus" are typically non-voting trustees, and therefore may not serve as voting delegates).
- ✓ Voting delegates must sign in and receive their voting delegate credentials at the ACCT Voting Delegate Desk, which will be set up near to the Congress Registration Desk on the following days:
 - Wednesday, October 13th, between 7:30 a.m. and 5:00 p.m.
 - Thursday, October 14th, between 7:00 a.m. and 5:00 p.m.
 - Friday, October 15th, between 8:30 a.m. and 10:30 a.m. (Note: Voting Delegate Desk will be in the Senate Room only on this day).

Ballots will be distributed only to registered voting delegates during the Regional Caucuses and Senate Meeting.

Enclosed is the 2015 Fall *Advisor*, which contains information on the Regional Caucuses and Meetings and the Senate Meeting. The *Advisor* also lists the candidates for Regional Directors, Directors-at-Large, and the Diversity Committee.

Finally, if you have not had the opportunity to register for this year's Congress, I hope you will take the time to do so. Please register online at www.acct.org or contact ACCT's office at (866) 895-2228 for registration information.

Thank you for your attention to this important matter. I look forward to seeing you in San Diego!

Enclosure

cc: Chancellor/President