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***President Joe Schaffer***

***2015 Evaluation Timeline***

*Revised 3/3/15*

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**THE FOLLOWING EVALUATION TIMELINE IS SUBJECT TO CHANGE.**

On or before Wednesday, February 25 <sup>th</sup>	Trustee questions to be included in the survey that will be used as the evaluation instrument are to be emailed to Trustee Merrell at <a href="mailto:mamamerrell@bresnan.net">mamamerrell@bresnan.net</a> .
March 4 <sup>th</sup> Board Meeting	The President's Evaluation Committee* will provide a draft of the evaluation instrument to the trustees for review and finalization of any changes.
March 5-10	The President's Evaluation Committee will review and finalize the questions to be included in the evaluation instrument. All changes must be to Trustee Merrell and Board Chairman Mosher by Tuesday, March 10 <sup>th</sup> .
March 11	Questions will be formatted into the final instrument (paper form), which will be presented to the Board at their April 1 <sup>st</sup> meeting.
April 1 <sup>st</sup> Board Meeting	Final evaluation instrument is presented to the Board.
April 1-15	The Board will have two weeks to complete the evaluation from April 1 <sup>st</sup> thru April 15 <sup>th</sup> .
April 15 <sup>th</sup> Board Meeting	The evaluations will be hand delivered to Trustee Merrell at the Board meeting.
April 15-May 5	Evaluations will be collated by the President's Evaluation Committee for presentation to the Board and all stakeholders.
April 29	Evaluation results will be available to all responders.
May 6 <sup>th</sup> Executive Session (The executive session will be held during the Board's dinner hour in the Board Room. Dinner will be provided.)	The trustees will review the evaluation results.
May 20 <sup>th</sup> Board Meeting	President Schaffer will present his proposed FY 2015-2016 goals.
June 3 <sup>rd</sup> Executive Session (The executive session will be held during the Board's dinner hour in the Board Room. Dinner will be provided.)	The trustees will consider recommendations for President Schaffer's contract and will set his 2015-2016 goals.

\*The President's Evaluation Ad Hoc Committee members are Board Chairman Ed Mosher and Trustee Carol Merrell. Trustee Merrell chairs this committee.