



TO: All 2024 Graduates  
FROM: Commencement Planning Committee  
DATE: May 1, 2024  
SUBJ: Ceremony Information

## **Congratulations on your graduation from Laramie County Community College!**

**Below are some frequently asked questions.  
This information will help to prepare you for your big day!**

### **Will there will be a rehearsal for the ceremony?**

No, we will not have a rehearsal; please read this document thoroughly.

### **When and where is the ceremony?**

The commencement ceremony will begin promptly at 10 a.m. on Saturday, May 11, 2024, at **Storey Gymnasium, 2811 House Avenue in Cheyenne.**

### **Tickets**

Tickets are not required for entry at Storey Gymnasium. Please bring your family and friends!

### **Is there a reception after the ceremony?**

Yes, there is a reception after the ceremony. The reception will be held in the courtyard between Storey Gym and the LCSD Administration Building.

### **What if I have family who cannot attend?**

The ceremony will be live-streamed at [lccc.wy.edu/grad](http://lccc.wy.edu/grad) for guests who cannot attend in-person.

### **When should I arrive?**

Graduates must arrive no later than 8:30 a.m. and proceed to the auditorium in the School District Administration Building, adjacent to Storey Gymnasium. Several individuals will be there to guide you and to answer questions.

### **When should my guests arrive?**

Guests may arrive as early as 9 a.m. Guest seating is first-come, first-served.

### **Will there be a place I can store personal belongings?**

No, there will not be anywhere to store items. Please do NOT bring personal items such as purses, hangers, coats, etc. Please leave all personal items with family or in your car.

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**How long is the graduation ceremony?**

The ceremony will last about an hour and a half.

**What happens during the ceremony?**

The following diagrams show the student processional and recessional. When your name is read, you will walk across the stage and receive your diploma cover from the President. You will shake hands for your formal photo and then you will return to your seat.

**What about photographs during the ceremony?**

Flash photography is permissible from individual seats throughout the gym. To ensure safety for all graduates, please inform your guests that they are not permitted to approach the stage in the aisle for close up photographs. When graduates arrive to check-in for the ceremony, they will provide their information to the photographers, The Grad Team, for official ceremony photos. Graduates will receive information about ordering official photos for purchase within a few weeks after the ceremony.

**I am graduating with honors. When do I get my honor cord?**

Students graduating with distinction will be given honor cords when they check-in for the ceremony. Students graduating with High Distinction (3.75 and higher) and with Distinction (3.50 - 3.74) will wear honor cords designating their high GPA achievement. Veteran's cords will also be distributed when they check-in for the ceremony.

**What do I do with my graduation regalia?**

Your gown will look better if you touch it up with a warm iron on the lowest setting. Tassels should be worn on the right side. Once you receive your diploma, you will be instructed to move the tassel to the left side. You may keep your cap, gown, tassel, and honor cord (if applicable).

**When will I receive my diploma?**

Diplomas are mailed to the address on the application for graduation approximately four to six weeks after the end of the semester.

**Where do I check for updated information?**

For the most current and up-to-date information please continue to visit LCCC's Commencement website at [lccc.wy.edu/services/records/commencement/](http://lccc.wy.edu/services/records/commencement/).



## 2024 LCCC COMMENCEMENT CEREMONY

### Order of Events

- 8:30 a.m.**
1. Graduates meet in the auditorium of the School District Administration Building (adjacent to Storey Gym) no later than 8:30 a.m. Saturday, May 11.
  2. Several LCCC employees will guide you to the correct line. You will be given a 3 X 5 card with your name on it. **HOLD ONTO THE CARD.** On stage, you will give it to the Senior Vice President of Student Services who will use it to announce your name as you walk across the stage. You will be asked the correct pronunciation of your name while waiting in line.
  3. Diplomas and certificates will be presented in the following order (the commencement program will list the order along with each graduate's name):
    - a. School of Arts and Sciences
    - b. School of Business, Agriculture and Technical Studies
    - c. School of Health Sciences and Wellness

- 10 a.m.**
4. You will be led into Storey Gym in a formal processional as a group. Someone will direct you to the correct seat (see attached diagram). After you have arrived at your seat, remain standing for the moment of silence and National Anthem. You will then be seated.

#### **Processional order:**

- a. Stage Party
  - b. Graduates
  - c. Administrators and Staff
5. Presentation of Certificates and Degrees
    - a. The graduates on the south side of the gym will walk across the stage and receive their diploma covers first. The graduates on the north side of the gym will follow.
    - b. You will approach the stage by rows and be called individually by name. Attendants will assist you up the stairs if needed.
    - c. When it is your turn, walk up to the first podium and give your name card to the person who will announce your name. (You may whisper your name if you have concerns about the correct pronunciation)

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- d. When your name is announced (YOUR MOMENT IN THE SPOT LIGHT!), walk gracefully across the stage, take your diploma folder\* from the President, and shake hands with him. Pause momentarily and smile for the photographer!
- e. Leave the stage and watch for the usher to assist you back to your seat.

**\*Your diploma cover will be empty. The actual diploma or certificate will be mailed to you by the Office of the Registrar at the end of June.**

- 11:30 a.m.** 6. Formal stage party recessional.

Once the stage party has left the auditorium, graduates will follow in the formal recession. Please greet your family and friends outside the building.

# ***Congratulations!***

***We are proud of your accomplishments at***

***Laramie County Community College.***



